



Date: February 9, 2021

Positions: **Front Desk Staff (Multiple)** (*Positions will be hired via EDUStaff*)

Location: Highlander Aquatic and Fitness Center - Howell Public Schools

Duration: Indefinite

Hours: Part Time or Full Time

Days: Mornings, evenings, and Saturdays, as needed.

Qualifications:

- Must be willing to learn basic billing, purchasing, and scheduling.
- Must be 18 years or older

Responsibilities:

- Checking in customers and guests
- Answering questions
- Providing friendly customer service
- Periodically cleaning high touch areas

Wage: \$10.00 - \$14.00/hour (Includes free membership to the aquatic center.)

Available: February 2021 (as soon as possible)

Apply to: Forward letter of interest and or résumé via email
(personneloffice@howellschools.com) or by mail to:

Human Resources
411 N. Highlander Way, Suite B
Howell, MI 48843

Howell Public Schools is an Equal Opportunity Employer and does not discriminate in its educational policies or practices on the basis of religion, race, color, sex, national origin or handicap of any individual. The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District. For more information on this posting or employment opportunities with Howell Public Schools, call (517) 568-6241 or visit www.howellschools.com. Applications that are not submitted in the manner stated above shall not be considered.